



N.Z.C.A.A. Inc

Colgate[®]

NORTH ISLAND GAMES WHANGAREI 2014

CONDITIONS OF ENTRY

1. **MEETING DATES:** 10th, 11th, 12th January 2014
2. **MEETING TIMES:**

10th	Team Managers Meeting.....	7.45am
	Athletes Assemble by.....	8.00am
	March Past	8.15am
	Opening.....	8.35am
	Competition begins	9.00am
11th	Competition begins	9.00am
12th	Competition begins	9.00am
3. **VENUE:** ASB Sports Arena, Park Avenue, Kensington, Whangarei.
4. **ELIGIBILITY**
 - (a) Any financial (2013/14 season) boy or girl athlete who is a member of an Athletic Club in New Zealand and is registered with Athletics New Zealand and Overseas Registered Athletes.
 - (b) An athlete may compete for one Club only at any one Meeting.
 - (c) No entry (Individual or Relay) will be accepted from athletes from 'Umbrella Clubs' or District/Area Composite Groups.
5. **GRADES**
7 to 14 inclusive. Age as at 31st December 2013.
Athletes may only compete in events in their own grade, with the exception of relays where clubs can promote competitors from a younger grade if they are not already in a relay team. However, Grades 7, 8, and 9 athletes are NOT permitted to compete in Grade 10 and above 4 x 100m Relays and Medley Relays.
6. **MAXIMUM NUMBER OF EVENTS**
An athlete may enter a maximum of four individual events. As well, he/she may be entered in one relay of each type (4 x 100m and Medley).
7. **PROGRAMME**
The draft programme is set out below - this gives events only - the order and timing will be finalised once entries are known. Entries will not be accepted for the following combinations of events: 100m and 1500m, 200m and 800m.

FRIDAY 10th JANUARY 2014

GIRLS	TRACK	200m	7,8,9
		200m Heats, Semi-Finals, Finals	10,11
		400m Heats, Finals	12,13,14
		800m Heats, Finals	10,11
		Hurdles, Heats, Finals	12,13,14
		4 x 100m Relays Heats	10,11
		1600m Track Walk	13
	FIELD	Long Jump	8,12,13,14
		High Jump	10,11
		Shot Put	9,11,12,14
		Discus	7,13

BOYS	TRACK	60m	7,8,9
		100m Heats, Semi-Finals, Finals	10,11
		400m Heats, Finals	12,13,14
		1500m Heats, Finals	10,11
		Hurdles, Heats, Finals	12,13,14
		4 x 100m Relays	7,8,9
		4 x 100m Relay Heats	10,11
		1600m Track Walk	13
		Medley Relays	12,13,14
		FIELD	Long Jump
	High Jump		12,13
	Shot Put		9,14
	Discus		7,10,11,12

SATURDAY 11TH JANUARY 2014

GIRLS	TRACK	100m	7,8,9		
		100m Heats, Semi-Finals, Finals	10,11,12,13,14		
		1500m Heats, Finals	10,11,12,13,14		
		4 x 100m Relays	7,8,9		
		4 x 100m Relay Heats	12,13,14		
		4 x 100m Relay Finals	10,11		
		1200m Track Walk	10,12		
	FIELD	Long Jump	9,10		
		High Jump	13,14		
		Shot Put	7		
		Discus	8,10,11,12		
		BOYS	TRACK	200m	7,8,9
				200m Heats, Semi-Finals, Finals	10,11,12,13,14
800m Heats, Finals	10,11,12,13,14				
4 x 100m Relay Heats	12,13,14				
4 x 100m Relay Finals	10,11				
1200m Track Walk	10,12				
FIELD	Long Jump	9,10,13			
	High Jump	11			
	Shot Put	7,12,13			
	Discus	8,14			

SUNDAY 12TH JANUARY 2014

GIRLS	TRACK	60m	7,8,9
		200m Heats, Semi-Finals, Finals	12,13,14
		400m Heats, Finals	10,11
		800m Heats, Finals	12,13,14
		4 x 100m Relay Finals	12,13,14
		Medley Relays	10,11
		1200m Track Walk	11
		2000m Track Walk	14
		FIELD	Long Jump
	High Jump		12
	Shot Put		8,10,13
	Discus		9,14
	BOYS	TRACK	100m
100m Heats, Semi-Finals, Finals			12,13,14
400m Heats, Finals			10,11
1500m Heats, Finals			12,13,14
4 x 100m Relay Finals			12,13,14
Medley Relays			10,11
1200m Track Walk			11
2000m Track Walk		14	
FIELD		Long Jump	7,11,12
		High Jump	10,14
	Shot Put	8,10,11	
Discus	9,13		

8. METHOD OF ENTRY

This season, an Electronic Entry system will be made available to Clubs - the details of this system will be sent to Clubs directly before the beginning of November. It is hoped that method will be the main method of Entry, BUT AS WELL, all procedures outlined in the following paragraph (as previous years) must still be followed, by the dates notified on the Individual Entry Form, the Relay Entry Form and the Club Form. The latter two forms are completed by the Club making the entries.

Entries must be made on the official entry form - a copy is available from the NZCAA website - extra copies can be photocopied locally if necessary. Completed entry forms and entry fees must be forwarded through Club Secretaries, using the 'Club Return Form'. Club Secretaries are asked to check the date of birth, and age on each Entry Form, and sign each form as correct before forwarding to the Organising Secretary.

Relay entries must also be on the official entry form - this is supplied to each Club by the Organising Committee.

9. ATHLETES WISHING TO COMPETE IN RELAYS ONLY

From previous experience a small number of athletes may wish to compete in relays only. If an athlete is in this category, he/she should complete an Individual Entry Form and write 'Relay Only' across the 'Events' section - there would be no individual entry to pay.

This will ensure that these children receive identification wristbands giving free entry to the park and a competitors ribbon.

10. ATHLETES WITH DISABILITY

Athletes with Disability (un-classified) are welcome to enter at the Colgate Games. They compete as Members of their Athletic Clubs in the events applicable to age group and gender. No specific events are held for athletes with disability.

- (a) Athletes with disability to enter, using the Standard Entry Form, filling out all the appropriate items on the form.
- (b) Indicate that the entry is for an athlete with a disability by ticking the appropriate box very near the bottom of the Standard Entry Form.
- (c) The parents or caregivers of any athlete with disability will be contacted by LOC, to ascertain if there are any specific requirements that the athlete requires. e.g. Specific lanes if suffering any degree of deafness or blindness, or special equipment at throwing events.

11. CLUB RETURN

- (a) Club Secretaries are asked to make sure all details requested on this form are completed.
- (b) Please return the Athletes' Individual Entry Forms, the Club's Relay Entry Form and Club Return Form to the 2014 NI Colgate Games, PO Box 3146, Onerahi, Whangarei 0142.
- (c) INCOMPLETE FORMS WILL NOT BE ACCEPTED.

12. ENTRY CLOSING DATE

Entries close with the 2014 NI Colgate Games, PO Box 3146, Onerahi, Whangarei 0142.

It is essential that entries are received by 18 November 2013 to allow time for processing and to meet the printers deadline. No late entries will be accepted.

13. ENTRY FEES

\$5.00 per Individual Event (NZ Club Athletes) – \$7.00 per Individual Event (Overseas Athletes)

\$15.00 per Relay Team (NZ Club Team) – \$20.00 per Relay Team (Overseas Team)

Payment of all entry fees (plus programme orders) to be by CLUB CHEQUE made out to North Island Colgate Games. See Club Return.

14. AGE GRADE NUMBERS

Colgate Age Grade Numbers must be worn and they must be securely fastened to the front of the athlete's top. Failure to do so will mean an athlete will not be able to compete. The athlete's name to be printed clearly on the patch under the number with a permanent marker pen. Replacement Age Grade Numbers purchased at the Games will cost \$5.00.

15. UNIFORMS

- (i) All athletes must compete in club/team uniform including correct name if applicable.
- (ii) Details of Uniforms are to be provided by Clubs on the 'Club Return'.
- (iii) Any visible garment worn under the uniform must be black, white or the dominant colour of the uniform.
- (iv) Only visible writing allowable is manufacturer's branding. Franchise shorts are not permissible during competition.
- (v) All garments must be above the knee

16. IDENTIFICATION WRISTBANDS

Each athlete will be issued with an identification wristband. This will have the athlete's name, grade and the events for which he or she has entered. It will also act as the athletes pass into the ASB Arena for the duration of the Games. Athletes are required to wear the wristband, at all times during the Meeting.

Non compliance with this rule may mean disqualification.

Identification wristbands will be available in bulk to the Team Managers in the Team Pack.

17. TEAM MANAGERS

Clubs are asked to appoint one Manager for up to 10 athletes, two Managers for 11 athletes or more. One Manager is to be designated the Senior Manager - see the 'Club Return' - this person will be the contact for the Organising Committee.

18. TEAM PACKS

Team Packs will be made up for Team Managers to collect after 1.00pm on the Thursday afternoon before the Games begin. They will include Relay Team Confirmation Sheets, Scratching Forms, Athletes wrist bands and ribbons, Team Managers name tags and ribbons, along with small safety pins for name tags and ribbons, pre-ordered programmes, discount vouchers and any freebies provided by Colgate.

19. TEAM MANAGERS' MEETING

This will be held in the Upstairs Lounge at the top of the Grandstand on Friday 10th January 2014 at 7.45am. The Competition Director will address the Meeting and issue any relevant information. This will NOT be a question and answer session. Any queries should be addressed to the Secretary at the Secretary's Office afterwards.

20. RELAY TEAM CONFIRMATION SHEETS

These will be issued in the Team Packs. They are to be filled out and handed to the Meeting Secretary at the times specified. The Meeting Secretary will make a photocopy of these forms and give to the Team Managers for their use. These forms are necessary for officials to check that the named athletes go to the mark and for the correct spelling of names for typing of certificates.

21. OPENING CEREMONY

An Opening Ceremony will be held, beginning with a March Past at 8.15am SHARP, Friday 10th January 2014. It will be necessary to have all athletes in Club Uniform assembled on the warm up area by 8.00am. All athletes and Managers are requested to march. Athletes competing in the first events are at liberty to leave their teams just prior to the Opening Ceremony Speeches to warm up.

22. AWARDS

Grades 7, 8, 9 (for further details, refer to the Meeting Rules)

The first, second and third placegetters in each race and field event division will receive a Gold, Silver and Bronze pennant respectively. Consolation ribbons will be awarded to all other competitors. The pennants and ribbons will be presented as soon as possible after the event.

Grades 10, 11, 12, 13, 14

The first, second and third placegetters will be presented with Gold, Silver and Bronze medals respectively and also a certificate. The presentation will be made by a VIP, a Senior Official, or a Member of the Organising Committee.

Team Managers are asked to assist Meeting Officials by getting first, second and third place getters to the Presentation Official when requested by the Meeting Announcer. Athletes placed 1st to 8th inclusive in all track events (100m to 1500m inclusive) and field events will receive a "Finalist" ribbon.

Track finalists, except for the Medley Relays and Walks, will receive their "Finalist" ribbons at the end of the event. Certificates, medley relay and field event ribbons will be made available to Team Managers during the meeting.

See the "Meeting Rules" for Medals and Ribbons when an Overseas athlete is placed in the top 8 places.

23. PROTESTS

Problems and queries in the first instance, should be discussed by Team Managers with the appropriate Referee or the Competition Director. If the explanation given or action taken does not satisfy the Team Manager, then he or she may lodge a formal protest.

Protests will only be accepted from Team Managers.

Protests must be in writing, setting out the details and grounds for the protest and must be accompanied by a \$20 fee. A written protest must be conveyed to the Control Room Manager within 15 minutes of the official result being posted or announced. A standard protest form will be available from the Meeting Secretary.

24. SECURITY

The Organising Committee accepts no responsibility.

25. SENIOR MANAGERS SHOULD BRING THIS DOCUMENT TO THE GAMES.